

TROWBRIDGE COMMUNITY AREA FUTURE PARTNERSHIP

Annual Work plan 2011/2012

Partnership Development.	We have a Partnership which currently meets separately from the Area Board twice per year.
<i>"To establish and maintain a Partnership, Steering Group & Thematic Group, as necessary"</i>	Board meetings are still being treated as Joint Board and Partnership meetings but work needs to be done to bring more Partnership members into the Board meetings with the ability for them to take part in a meaningful way. Most members of our Steering Group attend Area Board meetings.
	The Steering Group is elected at the Annual General Meeting of the Partnership in May/June.
	We presently have two Project Officers paid 11.5 hours each per week who are employed by TCAF with the payroll function being carried out by Trowbridge Town Council.
	Our Partnership is affiliated to WfCAP and representatives attend and participate in its events.
	We set up an Environment Theme Group last year, LEAF, Local Environment Awareness Forum but not a Housing Theme Group. However we are discussing with the Housing Department a practical way forward. The Steering Group, the Theme Groups, and the Parish Council Liaison Group mainly meet quarterly, the Trowbridge Neighbourhoods Partnership meets every 2 months and BA14 monthly.
	A list of all meetings' dates so far arranged is attached.
Accountability.	We will continue to meet with a wide range of groups to ensure that the issues that we have identified and included in the new Community Area Plan are still current. Where new issues arise that local people consider to be priority issues we will, working with our partners, endeavor to have them addressed and we will amend our looseleaf and website versions of our Community Plan.
<i>"To be open to and inclusive of the wider community and to account and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i>	Where appropriate we will develop our own projects and seek external and where appropriate Area Board funding for them. We will be working closely with our partners to monitor progress with the actions included in the Community Area Plan. The new Plan is set out a little differently from our original Plan. 1.) A short introduction to each Theme. 2.) Issues and what the Partners are doing now to address these Issues. 3.) What's next.
	We hold Theme and Other Group meetings and we will publicise these meetings through all our databases and via the Town Council and other databases. We will place notices on Town Council and other noticeboards. Our timetable of meetings will be on our website.
	We will publish this plan, in loose leaf form, and make it available widely. We will produce a less detailed version similar to our Snapshot publication Issues, Actions and Progress. We will encourage local people to make their comments on the Plan. It will continue to change and the loose-leaf & website formats can easily deal with such changes ensuring that the Plan remains a living document.
Communication	We will take the new Plan out to the public if possible getting the use of one of the empty town centre shops and/or setting up stands in Castle Place and the Shires Shopping Centres to engage directly with them. We need to attract more volunteers to help positively in the improvement of the Community Area and particularly Trowbridge. We will seek the opportunity to present to local pupils in their schools how we are trying to improve their Town and Community Area and they have a positive part to play. We will go to groups and clubs to seek their support particularly those who
<i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers"</i>	

	are retired. The concept of the New Society is positive and we need more people to be involved.
	We produce Newsletters for our BA14 Website but we will extend this to our new website to cover all aspects of our work and that of our partners.
Consultation.	As stated above we do need to get out more to meet and involve more people. We need to convince
<i>"To consult widely on a range of community issues and hold public engagement events and activities."</i>	them that they can make a difference by working with us. People remain interested as long as there is something positive coming from what they are doing. We need to encourage more people to take active part in some of our voluntary groups many of which are finding it difficult to attract volunteers
Community Planning	We are close to completing a new community area plan 2011 - 2016. We have been working closely
<i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations."</i>	with our major partners to ascertain and include in the plan what they are planning to do to tackle the local issues which we have identified. The main partners involved in this process have been Wiltshire Council; NHS Wiltshire and some local GPs; Wiltshire Police; Wiltshire Fire and Rescue; Transforming Trowbridge; local schools through the Extended Services network and others. It is vital that we work in partnership to avoid duplicating effort in times when resources are so scarce. The local communities will be consulted on any action plans and projects TCAF develops to ensure that they properly address their concerns and aspirations and wherever possible we want them to take ownership of the plans and projects so that they strengthen their own local communities To widen our coverage we will visit luncheon clubs, schools, the Chamber of Commerce, TARAs and Residents Associations, Housing Societies etc.
Local Action	We have Theme Champions who lead their Theme Groups. They will help in identifying priority
<i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan."</i>	projects and will aim to set up project groups to develop specific projects working with our partners who have expertise in fundraising, project development to ensure that project teams develop properly and have the correct range of skills and experience to carry them through. We will provide guidance and encouragement so that the project teams are successful and their projects are sustainable. "Success breeds success", and successful project teams are likely to identify new projects thus increasing the capacity of their local neighbourhoods.